



REPUBLIC OF THE PHILIPPINES
NATIONAL TELECOMMUNICATIONS COMMISSION
 Regional Office VII
 Cor. M. Logarta and Lopez Jaena Sts., Subangdaku, Mandaue City, Cebu



ANNUAL PROCUREMENT PLAN FOR FY 2026

INDICATIVE FINAL UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Procurement of Airline Tickets/Boat Fare/Bus/V-Hire/Taxi	NTC-R07	Purchase of Airfare tickets/Boat Fare/Bus/V-Hire/Taxi of NTC-R7 Personnel during the official travels	NP-53.14 Direct Retail of Airline Tickets/Boat/Bus/V-Hire/Taxi Fares	No	-	01/2026	12/2026	FY GAA 2026	900,000.00	-	Procurement of Tickets for Airlines/Boat Fare/Bus/V Hire/Taxi in attending various trainings/seminars, conduct inspection & validation, mobile licensing and broadband validation.
Attendance to Trainings, Seminars and Conventions: a. IECEP Mid-Year Convention b. IECEP National Convention c. PAGBA Seminar /GACPA Seminar d. CSC Trainings e. Food & Venue - GAD activity (Planning Session) and Strategic & Operational Planning f. Cultural and Athletics Activity	NTC-R07	Purchase of Training/Registration fees of the following trainings. Supply of venue with meals for various trainings, seminars and other related activities of the office.	Direct Contracting NP-53.5 Agency-to-Agency NP-53.9 - Small Value Procurement	No	LCRB	03/2026, 04/2026, 05/2026, 06/2026, 09/2026, 10/2026, 11/2026, 12/2026	03/2026, 04/2026, 05/2026, 06/2026, 09/2026, 10/2026, 11/2026, 12/2026	FY GAA 2026	184,000.00	-	
Supply of Fuel, Oil and Lubricant	NTC-R07	Purchase of fuel products and other lubricants used for the operations of vehicles in the conduct of various official travels.	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products	No	-	01/2026	12/2026	FY GAA 2026	400,000.00	-	For Generators & Office Vehicles: 1. Toyota Innova PN: SAB9227 2. Mitsubishi Strada PN: 070101 3. Isuzu Crosswind PN: SJS-343 4. Toyota Hilux PN: SHY-179 5. Nissan Navara PN: SGA1218
Water Services	NTC-R07	Supply of Water Services for the period of January to December 2026	Direct Contracting	No	-	01/2026	12/2026	FY GAA 2026	100,000.00	-	Water Utility Provider
Electricity Services	NTC-R07	Supply of Electricity Services for the period of January to December 2026	Direct Contracting	No	-	01/2026	12/2026	FY GAA 2026	960,000.00	-	Electricity Utility Provider
Postage and Courier Services	NTC-R07	Delivery of official communications/packages for FY 2026	Direct Contracting	No	-	01/2026	01/2026	FY GAA 2026	45,000.00	-	
Procurement of Telecommunications Services for Mobile Phones	NTC-R07	Purchase of plan/ prepaid load of telecommunications services of authorized NTC-7 Personnel who are allowed to claim comm. Expenses	Shopping	No	-	01/2026	12/2026	FY GAA 2026	75,000.00	-	Relative to Budget Circular No. 2024-2 dated August 2, 2024.

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Telephone - Landline	NTC-R07	Renewal of Contract for the period of January to December 2026	Direct Contracting	No	-	01/2026	01/2026	FY GAA 2026	174,000.00	Renewal of Regular and Recurring Services	Renewal of Contract for the period of January to December 2026
Internet Services	NTC-R07	Renewal of Contract for the period of January to December 2026	Direct Contracting	No	-	01/2026	01/2026	FY GAA 2026	100,000.00	Renewal of Regular and Recurring Services	Renewal of Contract for the period of January to December 2026
Other Professional Services	NTC-R07		NP-53.9 - Small Value Procurement	No	-	01/2026	12/2026	FY GAA 2026	1,000.00	-	
Janitorial Services	NTC-R07	Delivery of janitorial services	NP-53.9 - Small Value Procurement	No	-			FY GAA 2026	10,000.00	-	
Provision of Security Services	NTC-R07	Delivery of Security Services for the period of January to December 2026	Competitive Bidding	Yes	LCRB	12/2025	02/2026	FY GAA 2026	900,000.00	-	
Other General Services	NTC-R07	Delivery of Job Order Services for the period of January to December 2026	NP-53.9 - Small Value Procurement	No	-	01/2026	01/2026	FY GAA 2026	240,000.00	-	For Job Order Salary
Repair and Maintenance of Building & Other Structures (Various minor repairs but not limited to plumbing and other minor building repairs)	NTC-R07	To include labor, materials and delivery of unforeseen repair and maintenance works of NTC-R7 Buildings and other related works.	NP-53.9 - Small Value Procurement	No	-	01/2026 to 12/2026	01/2026 to 12/2026	FY GAA 2026	200,000.00	-	
Repair and Maintenance of Office Equipment	NTC-R07	Supply and delivery of parts and services in the conduct o repair and maintenance services of various office equipment	NP-53.9 - Small Value Procurement	No	-	01/2026 to 12/2026	01/2026 to 12/2026	FY GAA 2026	50,000.00	-	
Repair and Maintenance of Office Vehicles	NTC-R07	Supply and delivery of parts and services for the repair and maintenance inclusive of parts and related accessories of the following office vehicles 1. Toyota Innova PN: SAB9227 2. Mitsubishi Strada PN: 070101 3. Isuzu Crosswind PN: SJS-343 4. Toyota Hilux PN: SHY-179 5. Nissan Navara PN: SGA1218	NP-53.9 - Small Value Procurement	No	LCRB	01/2026	12/2026	FY GAA 2026	150,000.00	-	
Repair and Maintenance of ICT Machinery & Equipment	NTC-R07	FY 2026 Preventive Maintenance Schedule for all Air-Conditioning Units in the Office	NP-53.9 - Small Value Procurement	No	LCRB	01/2026	12/2026	FY GAA 2026	50,000.00	-	

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Taxes, Duties & Fees	NTC-R07	Registration fee dues to LTO and other regulatory agencies.	NP-53.5 Agency-to-Agency	No	-	01/2026	12/2026	FY GAA 2026	50,000.00		For Office Vehicles: 1. Toyota Innova PN: SAB9217 2. Mitsubishi Strada PN: 070101 3. Isuzu Crosswind PN: SJS-343 4. Toyota Hilux PN: SHY-179 5. Nissan Navara PN: SGA1218
Fidelity Bond Coverage of Accountable Officers	NTC-R07	For Fidelity Bond Premiums of accountable Officers	NP-53.5 Agency-to-Agency	No	-	01/2026	12/2026	FY GAA 2026	100,000.00		Fidelity Bond Premiums of Special Collecting Officers, Special Disbursing Officers and Property Custodian
Insurance Coverage of Office Vehicles and Office Building and Content	NTC-R07	Annual Insurance Premium of Office Vehicles and NTC-7 Office Bldg. & Contents and Electronic Engineering Insurance Coverage for Communications Equipment, Office Equipment, ICT Equipments, Technical & Scientific Equipments & Computer Software	NP-53.5 Agency-to-Agency	No	-	01/2026 to 12/2026	01/2026 to 12/2026	FY GAA 2026	150,000.00		Annual Insurance Premiums of Office Vehicles: 1. Toyota Innova PN: SAB9217 2. Mitsubishi Strada PN: 070101 3. Isuzu Crosswind PN: SJS-343 4. Toyota Hilux PN: SHY-179 5. Nissan Navara PN: SGA1218 Annual Insurance Premium NTC-7 Office Bldg. & Contents and Electronic Engineering Insurance Coverage for Communications Equipment, Office Equipment, ICT Equipments, Technical & Scientific Equipments & Computer Software
Representation Exp. Food and Catering Services - Mid-Year and Year-End Planning and Assessment	NTC-R07	Supply of meals for official meetings, conferences and other related activities of the office.	NP-53.9 - Small Value Procurement	No	-	01/2026 to 12/2026	01/2026 to 12/2026	FY GAA 2026	100,000.00		
Lease of Office Space	NTC-R07	Lease of Office Space for Bohol Field Office and Negros Oriental Field Office	NP-53.9 - Small Value Procurement	No	-	01/2026, 06/2026	01/2026, 06/2026	FY GAA 2026	402,000.00		
Membership Dues & Cont.	NTC-R07		NP-53.9 - Small Value Procurement	No	-	01/2026	12/2026	FY GAA 2026	1,000.00		
ICT Software Subscription	NTC-R07		NP-53.9 - Small Value Procurement	No	-	01/2026	12/2026	FY GAA 2026	10,000.00		
Other Subscription	NTC-R07		NP-53.9 - Small Value Procurement	No	-	01/2026	12/2026	FY GAA 2026	1,000.00		
Other MOOE Other Supplies materials: Customized Shirts, tarpaulins/signages/banners and other supplies for GAD Activity and Cultural and Athletics Activity	NTC-R07	Supply and delivery of various items needed for the office operations	NP-53.9 - Small Value Procurement	No	-	01/2026 to 12/2026	01/2026 to 12/2026	FY GAA 2026	100,000.00		
Common-use Office Supplies/Equipment not available at PS	NTC-R07	Supply and Delivery of Common-used office items not available in PS-DBM (e.g. Toners, inks, special papers, cleaning eqpt. And supplies, etc.)	NP-53.9 - Small Value Procurement	No	-	Q1-1/2026 Q2 - 4/2026 Q3 - 7/2026 Q4 - 10/2026	Q1-1/2026 Q2 - 4/2026 Q3 - 7/2026 Q4 - 10/2026	FY GAA 2026	517,303.27		APP-CSE Other Items

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CAPITAL OUTLAY											
Purchase of Spectrum Analyzer	NTC-R07	Procurement of 1 unit Spectrum Analyzer	Competitive Bidding		LCRB	05/2026	09/2026	FY GAA 2026 (Capital Outlay)	4,700,000.00		
Procurement of E-NGAS(Electronics Gov't. Acctng. System) and E-Budget System	NTC-R07	Procurement of 5 units desktop for E-NGAS(Electronics Gov't. Acctng. System) and E-Budget System	NP-53.9 - Small Value Procurement	Yes	LCRB	12/2025	02/2026	FY GAA 2026 (Capital Outlay)	1,500,000.00		
Purchase of Kiosk for NTC Edge	NTC-R07	Procurement of 2 units Kiosk for NTC Edge	NP-53.9 - Small Value Procurement		LCRB	05/2026	09/2026	FY GAA 2026 (Capital Outlay)	350,000.00		
Supply and Delivery HF Marine Type Radio (with complete accessories including installation)	NTC-R07		NP-53.9 - Small Value Procurement		LCRB	05/2026	09/2026	FY GAA 2026 (Capital Outlay)	195,000.00		
Supply and Delivery of Desktop Computers	NTC-R07	Procurement of 5 units Desktop Computer	NP-53.9 - Small Value Procurement	Yes	LCRB	12/2025	02/2026	FY GAA 2026 (Capital Outlay)	300,000.00		
Supply and Delivery of Laptop Computer	NTC-R07	Procurement of 5 units Laptop	NP-53.9 - Small Value Procurement	Yes	LCRB	12/2025	02/2026	FY GAA 2026 (Capital Outlay)	250,000.00		
Supply and Delivery of Heavy Duty Scanner Only	NTC-R07	Procurement of 7 units Heavy Duty Scanner	NP-53.9 - Small Value Procurement		LCRB	05/2026	09/2026	FY GAA 2026 (Capital Outlay)	350,000.00		
Supply and Delivery of Heavy Duty Photocopier (3 trays and colored)	NTC-R07	Procurement of 2 units Heavy Duty Copier	NP-53.9 - Small Value Procurement		LCRB	05/2026	09/2026	FY GAA 2026 (Capital Outlay)	500,000.00		
Supply and Delivery of Heavy Duty Risograph Machine	NTC-R07	Procurement of 1 unit Risograph Machine	NP-53.9 - Small Value Procurement		LCRB	05/2026	09/2026	FY GAA 2026 (Capital Outlay)	160,000.00		
Procurement of Paper Shredder	NTC-R07	Procurement of 1 unit Paper Shredder	NP-53.9 - Small Value Procurement		LCRB	05/2026	09/2026	FY GAA 2026 (Capital Outlay)	25,000.00		
Supply and Delivery of Server PC 4TB	NTC-R07	Procurement of 1 unit Server PC 4TB	NP-53.9 - Small Value Procurement		LCRB	05/2026	09/2026	FY GAA 2026 (Capital Outlay)	70,000.00		
Supply and Delivery of Heavy Duty Printer	NTC-R07	Procurement of 6 units Heavy Duty Printer	NP-53.9 - Small Value Procurement		LCRB	05/2026	09/2026	FY GAA 2026 (Capital Outlay)	240,000.00		
Supply, Delivery, Installation and Commissioning of 1.5 HP Split Tpe Aircon	NTC-R07	Procurement of 3 units 1.5 HP Split Type Aircon - 1 for Legal Office and 2 four 2nd Floor Conference Room	NP-53.9 - Small Value Procurement		LCRB	05/2026	09/2026	FY GAA 2026 (Capital Outlay)	120,000.00		
Purchase of Antivirus	NTC-R07	Procurement of 43 Antivirus for Desktop Computers and Laptops	NP-53.9 - Small Value Procurement		LCRB	05/2026	09/2026	FY GAA 2026 (Capital Outlay)	193,500.00		
Purchase of Cellphone (5G)	NTC-R07	Procurement of 7 units Cellphone (5G) for Broadband Validation	NP-53.9 - Small Value Procurement	No	LCRB	02/2026	02/2026	FY GAA 2026 (Capital Outlay)	150,000.00		
Purchase of Smart TV	NTC-R07	Procurement of 2 Units Smart TV	NP-53.9 - Small Value Procurement	No	LCRB	05/2026	09/2026	FY GAA 2026 (Capital Outlay)	105,500.00		
Procurement of Van Type Vehicle	NTC-R07	Procurement of 1 unit Passenger Van	NP-53.9 - Small Value Procurement	Yes	LCRB	12/2025	02/2026	FY GAA 2026 (Capital Outlay)	1,800,000.00		
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Procurement of Miscellaneous Items paid through Petty Cash Fund or Reimbursements	NTC-R07	Procurement of Miscellaneous Items paid through Petty Cash Fund	Section 32.2 - Direct Acquisition	No	-	01/2026 to 12/2026	01/2026 to 12/2026	FY GAA 2026	120,000.00		

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Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Common Use Supplies and Equipment Available at PS	NTC R07	Common Used office items available in the PS-DBM	NP-53 : Agency to Agency	No		Q1- 1/2026 Q2- 4/2026 Q3- 7/2026 Q4- 10/2026	Q1- 1/2026 Q2- 4/2026 Q3- 7/2026 Q4- 10/2026	FY GAA 2026	503,991.13		APP-CSE 2026 FORM

Note: Insert additional rows as necessary.

Total Amount of Estimated Budget for EPA Projects: 4,750,000.00
 Total Amount of CSEs to be purchased from PS-DBM: 423,290.13
 Total Amount of Estimated Budget: 17,582,593.48


Prepared by:


 ENGR. MA. CHRISTINY DEL MAYOR
 Signature over Printed Name
 Chairperson, BAC Secretariat
 Bids and Awards Committee, Secretariat
 Date: 1/28/26

Recommended by:


 ENGR. FELIPE A. GUMALO, JR.
 Signature over Printed Name
 Engineer WBAC Chairperson
 Bids and Awards Committee, Chairperson
 Date: 1/28/26

Approved by:


 ATTY. ALAN FELIX J. MACARAYA, JR.
 Signature over Printed Name
 CGC Regional Director
 Head of the Bidding Entity
 Date: 1/28/26