Office Order
No. 37-04-2008

Subject: Procedure for the Licensing of Non-Carrier Outdoor Wireless Data Network by the Regional Offices

Pursuant to Act 3846, as amended (Radio Control Law), Executive Order 546 series of 1979, and in order to promote efficiency within the Commission in the enforcement of radio laws, rules and regulations, the following procedure in the licensing of non-carrier outdoor Wireless Data Networks is hereby issued. All Regional Offices are hereby authorized to process applications the service area of which is/are within their respective area of jurisdiction, to wit:

1. Issuance of Permit to Purchase
2. Issuance Permit to Possess, Construct, Radio Station License
3. Modification of Radio Station License, and
4. Renewal

The issuance of permits and licenses shall be in accordance with the provisions of NTC Memorandum Circular No. 09-09-2003 and the sanctions stipulated therein and Office Order 59-10-2000 which provides the guidelines in the decentralization of licensing functions. Applicants shall likewise be required to submit a carrier test to determine the most suitable frequency and to comply with the 5 MHz channeling plan, among others.

The foregoing authorization shall be limited to applications where the location of the station/operator is/are within the area of responsibility of the Regional Office concerned.

All Regional Directors are hereby directed to carry out the provisions of this Order and the same shall be monitored by the Radio Regulations and Licensing Department on behalf of the Commission.

All Regional Offices are required to submit copies of issued permits/licenses to be included in the monthly regional licensing report to the Radio Regulations and Licensing Department and the Central Records Section within seven (7) days of each succeeding month.
This Order does not, however, preclude the Central Office from exercising the above functions in the interest of public service. In cases whereby a network covers two or more regional areas, such application can only be acted upon by the Central Office.

This Order supersedes any previous Order, Circular, Memorandum, or Instruction or any part thereof which is inconsistent herein.

Quezon City, Philippines April 18, 2008

[Signature]

JORGE V. SARMIENTO
Deputy Commissioner
Officer-in-Charge