OFFICE ORDER
No. 76-05-2016

SUBJECT: Guidelines in the Issuance of Special Permits for the Use of Vanity Call Signs and Special Event Call Signs in the Amateur Radio Service

Pursuant to the provisions of Act 3846, as amended, Executive Order No. 546, Series of 1979, Memorandum Circular No. 03-08-2012 (Revised Amateur Radio Regulations) and Office Order No. 108-12-2012 (Guidelines in the Assignment of Call Sign in the Amateur Radio Service), the following guidelines in the issuance of Special Permits for the use of Vanity Call Signs and Special Event Call Signs in the amateur radio service are hereby issued:

II. DEFINITION OF TERMS

1. Vanity Call Sign - A special call sign in the amateur radio service specifically chosen by a person duly licensed/certificated to render amateur radio service.

2. Special Event Call Sign - A special call sign in the amateur radio service, in conjunction with a special event, such as DXpeditions and/or contests, among others.

II. GENERAL PROVISIONS

1. The assignment of Vanity Call Signs and/or Special Event Call Signs shall be on a first-come first-served basis.

2. The following holders of radio amateur certificates/licenses are eligible for the grant of Vanity Call Signs:
   a. Extra Class (A)
   b. General Class (B)
   c. Technician Class (C)

3. Holders of radio amateur Class “D” licenses or certificates and club stations shall not be eligible for Vanity Call Signs.

4. Eligible radio amateur licensees may be granted with a maximum of three (3) Vanity Call Signs at any one time.

5. Eligible radio amateur licensees and radio clubs may be granted with any a number of Special Event Call Signs on temporary basis and shall be subject to automatic recall after the duration of the event.
A Template of the Special Permit is attached as Annex "A" hereof.

III. FORMATION OF VANITY AND SPECIAL EVENTS CALL SIGNS

1. Vanity call signs shall consist of a prefix, a single digit number, and one (1) alphanumeric suffix. Examples: DV1A, DU33, 4H1T.

2. Eligible radio amateurs may choose from among the following prefixes for Vanity Call Signs according to the table below:

<table>
<thead>
<tr>
<th>Amateur License Class</th>
<th>PREFIXES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DU</td>
</tr>
<tr>
<td>Extra-Class (A)</td>
<td>✓</td>
</tr>
<tr>
<td>General Class (B)</td>
<td>X</td>
</tr>
<tr>
<td>Technician Class (C)</td>
<td>X</td>
</tr>
</tbody>
</table>

3. Special event call signs shall consist of a prefix (DU, DV, DW, DY, DZ, 4D, 4E, 4F, 4G, 4H, and 4I), any number, and a suffix of two (2) or more alphanumeric DY7BOHOL.

IV. APPLICATION REQUIREMENTS

1. Applicants for Vanity Call Sign(s) must submit the following:

A. New Vanity Call Sign/s

1. Accomplished application form (Annex "B")
2. Photocopy of valid Amateur Radio Station License (ARSL) or Radio Amateur Operator Certificate (RAOC)
3. Endorsement from the Philippine Amateur Radio Association (PARA) or in lieu thereof, proof of any of the following radio amateur activities:
   a. DX Century Club (DXCC) 5B awards.
   b. Continental Champion for three (3) consecutive years of a major amateur radio contest
   c. DXpedition in any of the top twenty (20) Most Wanted DXCC Entities.

B. Renewal of Vanity Call Sign/s

1. Accomplished application form (Annex "B")
2. Photocopy of valid Amateur Radio Station License (ARSL) or Radio Amateur Operator Certificate (RAOC) and photocopy of Special Permit to be renewed.
2. Applicants for Special Event Call Sign(s) must submit the following:

1. Letter Request stating, among others, nature of event, duration; etc.
2. Accomplished application form (Annex "B")
3. Photocopy of valid Amateur Radio Station License (ARSL) or Radio Amateur Operator Certificate (RAOC)

V. VALIDITY OF VANITY AND SPECIAL EVENT CALL SIGNS AND APPLICABLE FEES

1. The NTC shall issue Special Permits for the use of Vanity and Special Event Call Signs to eligible applicants subject to the following:
   a. A Special Permit for the use of a Vanity Call Sign may be issued for a maximum period of three (3) years, provided it does not exceed the validity of the applicant's ARSL or RAOC.
   b. A Special Permit for the use of Special Event Call Signs shall be valid for the duration of the event but not to exceed one (1) year.

2. Special Permit fee for Vanity Call Sign shall be Php1,000 per annum or a fraction thereof.
3. Special Permit fee for Special Event Call Sign shall be Php 120.00 per event.
4. A Lifetime Amateur Radio licensee may be granted with a Vanity and/or Special Event Call Sign subject to V.1b, V.2 and V.3 above.

VI. IMPLEMENTING OFFICE

For the orderly implementation and monitoring of this Office Order, all applications for Vanity Call Signs shall be filed and processed at the NTC-NCR Regional Office only. Applications for Special Event Call Signs shall be filed and processed at any concerned NTC Regional Office.

This Order shall take effect immediately.

[Signature]
GAMALIEL A. CORDOBA
Commissioner
Special Permit
For the Use of Vanity Call Sign

DU30

Issued on this __ day of _____________, 2016.

The use of the above Vanity Call Sign is valid until: _____________

 Amateur Class

is hereby granted to: ______________________________

with ARSL/RAOC call sign: ____________________________

NATIONAL TELECOMMUNICATIONS COMMISSION
National Capital Region

Special Permit No:

DELILAH F. DELES
NTC - NCR Director
APPLICATION FORM
VANITY/SPECIAL EVENT CALL SIGN

Date: __________________

1. APPLICANT: ____________________________________________

2. ADDRESS: ______________________________________________

3. CALL SIGN: __________________ CLASS OF AMATEUR LICENSE: __________________

4. CITIZENSHIP: ____________________________________________

5. PREFERRED CALL SIGN:
   1. __________________  2. __________________  3. __________________

REQUIREMENTS FOR VANITY CALL SIGN:

NEW
   a. Photocopy of valid ARSL or RAOC
   b. Endorsement from the Philippine Amateur Radio Association (PARA) Inc. or in lieu thereof, proof of any of the following amateur radio activities: a) DXCC 5B award holder b) Continental Champion for three (3) consecutive years of a major amateur radio contest or c) DXpedition in any of the top twenty (20) Most Wanted DXCC Entities

RENEWAL
   a. Photocopy of valid ARSL or RAOC and Special Permit to be renewed.

REQUIREMENTS FOR SPECIAL EVENT CALL SIGN:
   a. Letter request stating among others, nature of event, duration, etc.
   b. Photocopy of valid ARSL or RAOC

I hereby certify that the information I have provided are true and correct and that any misrepresentation shall be a ground for the denial of my application.

Signature over printed name

Signature over printed name

Authorized representative

FEES:
   Php 1,000.00 - Issuance of a Vanity Call Sign valid for one (1) year or a fraction thereof
   Php 120.00 - Special Event Call Sign
   Php 15.00 - Documentary Stamp Tax (DST)
APPLICATION FORM
SPECIAL EVENT CALL SIGN

Date: __________________

1. APPLICANT: ________________________________

2. ADDRESS: __________________________________

3. CALL SIGN: _______ CLASS OF AMATEUR LICENSE: _______

4. CITIZENSHIP: ______________________________

5. PREFERRED CALL SIGN:

1. __________________
   2. __________________
   3. __________________

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REQUIREMENTS FOR SPECIAL EVENT CALL SIGN:

a. Letter request stating among others, nature of event, duration, etc.

b. Photocopy of valid ARSL or RAOC

I hereby certify that the information I have provided are true and correct and that any misrepresentation shall be a ground for the denial of my application.

_____________________________  ______________________________
Signature over printed name    Signature over printed name
Authorized Representative

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FEES:

Php 120.00 - Special Event Call Sign
Php 15.00 - Documentary Stamp Tax (DST)

MAY 19, 2016